** Jane Doe**

111.111.1111 | yourname@gmail.com | [linkedin.com/in/yourname](http://www.linkedin.com/in/taylorcurtiss)

EDUCATION

**California Polytechnic State University, San Luis Obispo, CA Graduation: June 20XX**

Bachelor of Science: **Business Administration, Concentration Deans List (X Quarters)**

[Concentration Name] EXPERIENCE

**Position Title** —*Organization Name* **City, State**

* Bullet 1 **Month Year – Month Year**
* Bullet 2
* Bullet 3

**Position Title** —*Organization Name* **City, State**

* Bullet 1 **Month Year – Month Year**
* Bullet 2
* Bullet 3

**Position Title** —*Organization Name* **City, State**

* Bullet 1 **Month Year – Month Year**
* Bullet 2
* Bullet 3

WORK EXPERIENCE

**Position Title** —*Organization Name* **City, State**

* Bullet 1 **Month Year – Month Year**
* Bullet 2
* Bullet 3

**Position Title** —*Organization Name* **City, State**

* Bullet 1 **Month Year – Month Year**
* Bullet 2
* Bullet 3

**Position Title** —*Organization Name* **City, State**

* Bullet 1 **Month Year – Month Year**
* Bullet 2
* Bullet 3

LEADERSHIP & INVOLVEMENT

* **Program Name –** Description
* **Program Name –** Description
* **Program Name –** Description

PROFESSIONAL SKILLS & QUALITIES

* **Software** — Software Title 1, Software Title 2
* **Core Strengths** — Strength 1, Strength 2, Strength 3, Strength 4, Strength 5